

Job Description

Job Information	
Job Title	Yard Apprentice
Business	Buildbase
Working Hours	Monday – Friday between 7.30am and 5.00pm. Alternative Saturdays 8.00am – 12.00pm if over 18.
Reports to	Branch Manager

Job Summary

To load and unload vehicles, move stock safely, help customers with queries and assist your colleagues in the branch. Through this contribute to the delivery of excellent customer service. You will do this whilst learning & developing through gaining practical, project & study-based experience.

This one-year programme will lead to the completion of a Supply Chain Warehouse Operative Level 2 Apprenticeship

- Typical Tasks & Activities**
- Participate fully in the day to day operation of the branch, in order to ensure that our customers receive the best customer service.
 - Make the most of your Apprenticeship by attending all meetings relating to the scheme and take full advantage of the learning opportunities available to you.
 - Commit to and maximise the use of 20% of working hours provided for “off the job” training.
 - Demonstrate an enthusiastic, flexible and resilient attitude when dealing with both customers & colleagues.
 - Work as part of a team within the branch to meet required deadlines and or targets.
 - Understand that the role is to first and foremost provide an excellent service to customers and colleagues in the yard, which will require working outside in all weathers.
 - Make suggestions for improving the way we work using your skills and knowledge which you bring to this role.
 - You’ll be given the training to fully contribute to the branch, which will include safely loading company and customer vehicles.

Skills & Experience	
<p>Essential:</p> <ul style="list-style-type: none"> • Keen to learn, with the desire to develop further. • Wants an interesting role, with varied opportunities for progression. • Flexible and adaptable as no two days are ever the same. 	<p>Desirable:</p> <ul style="list-style-type: none"> • Have an interest in Construction or DIY.

<ul style="list-style-type: none"> • Warm and friendly. • Organised, able to manage time efficiently. • Someone who keeps their promises and gets the job done. • Understands the importance of working safely and following health and safety instructions. • Basic computer skills. 	
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Our Values
<p>We have the know-how Our customers rely on us to understand their trade, so we work hard to make sure we know our stuff. We train our teams to be the best they can be, to build on their skills and to share their knowledge.</p> <p>We get stuck in This is a “roll your sleeves up” business. We are all willing to muck in and get our hands dirty to make Buildbase brilliant. Everyone in Buildbase has a can-do attitude and we take pride in everything we do.</p> <p>We stand together Buildbase is one family. We work together across teams, look out for each other and our number one priority is to make sure everyone goes home safe. No matter what their background, we respect each other and value everyone’s contribution. Our people are proud of the part they play in their local communities and we all do our bit to protect the environment and support charities large and small.</p> <p>We get it done Through the resilience and determination of our people we deliver on our promises and that’s why our customers trust us to get the job done. We will always go the extra mile to make sure we are brilliant at what we do, whether we are based in branch, in the office or on the road.</p>