



**Job Description**

<b>Job Information</b>	
<b>Job Title</b>	Warehouse Operative
<b>Business</b>	Lloyd Worrall
<b>Working Hours</b>	Mon-Fri, 08:00-17:00 (1 hour lunch break)

**Job Summary**

Your role as a Warehouse Operative is to ensure that the Warehouse is clean, tidy and safe. You will be taking deliveries of our products and ensuring they are picked and packed accurately.

- Typical Tasks & Activities**
- Picking and packing of goods
  - Taking delivery and storage of goods
  - Booking goods onto the company's carrier/delivery system
  - Keeping the warehouse in a clean, tidy and safe condition
  - Dealing with customers on the branch trade counter (after training)
  - Any other duties which may be required by the business

<b>Skills &amp; Experience</b>	
<b>Essential:</b> <ul style="list-style-type: none"><li>• Previous warehouse experience</li><li>• A high level of accuracy and attention to detail</li><li>• Good communication skills</li><li>• A can-do attitude</li><li>• Ability to work under pressure</li></ul>	<b>Desirable:</b> <ul style="list-style-type: none"><li>• An understanding of door hardware products</li></ul>



### Our Winning Ways

**We have 6 Winning Ways, here's how they relate to this role:**

**Know Your Stuff** – Keep your product knowledge up to date

**Don't Walk Past a Problem** – Ensure the Warehouse is a safe place to work

**Find a Better Way** – Be open to new ideas and doing things differently

**Build Trust** – Keep your word and deliver on your promises

**Team up and Beat the Competition** – Work well with members of your team

**Be our Customers' Favourite** – Ensure customers' are your priority